

Investwell - NSE MF Online Transactions Manual

Release Date : 17 May 2016

Index

Introduction.....	2
Getting Started.....	3
Transact Online.....	7
Purchase.....	8
Additional Purchase.....	9
SIP.....	10
Switch.....	11
Redemption.....	12
STP.....	13
FAQ	14
Annexure 1 Format of letter requesting for Web Service Activation.....	15

Introduction :

This document describes the usage of the Online transaction facility via NSE mf - directly from within the InvestWell Online Portfolio Viewer.

Prerequisites :

- a. ARN Holder must be Registered with NSE mf platform.
- b. ARN Holder must request for WEB SERVICE API Activation and Web Service Login and Password. If not, please email to your RM in NSE mf and get the same. Format is provided in Annexure 1
- c. Clients must be registered on the NSE platform and have a IIN generated.
- d. One time mandate (OTM) must be registered first on paper, before investing in SIP mode.
- e. InvestWell Online Portfolio Viewer subscription from InvestWell.

Getting Started

Login with your Online Portfolio Viewer - Advisor Login .

If you do not have the same, you can get this subscription services. Drop an email at services@investwellonline.com. We shall help you get this activated in a day at most.

Configuration Screen for the ARN Holder

Step 1

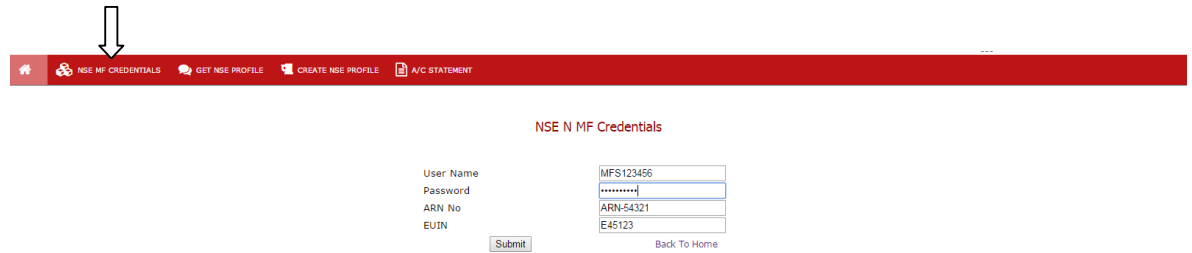
After successful login, you will see the following IFA Home Page. Click on "NSE NMF ONLINE" button as shown in figure.



Step 2

Click on "NSE MF CREDENTIALS" as shown in figure.

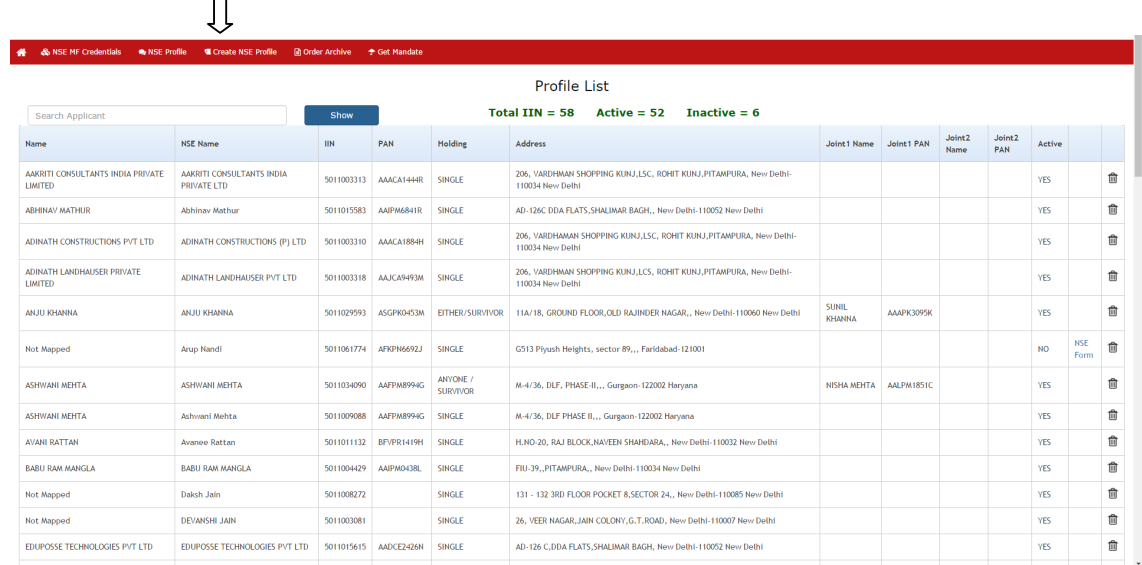
Input UserID, Password as provided by NSE. ARN No should be entered as ARN-999999 (without any spaces). EUIN is not mandatory here.



Step 3

InvestWell shall automatically map all your existing clients who have completed the IIN form and One time mandate.

Click on NSE Profile to view the list of Clients registered with NSE here.



Name	NSE Name	IIN	PAN	Holding	Address	Joint1 Name	Joint1 PAN	Joint2 Name	Joint2 PAN	Active	
AAKRITI CONSULTANTS INDIA PRIVATE LIMITED	AAKRITI CONSULTANTS INDIA PRIVATE LTD	5011003313	AAACA1444H	SINGLE	206, VARDEHAMAN SHOPPING KUNJ,LSC, ROHIT KUNJ,PITAMPURA, New Delhi-110034 New Delhi					YES	
ABHINAV MATHUR	Abhinav Mathur	5011015583	AAIPM641R	SINGLE	AD-126C DDA FLATS,SHALIMAR BAGH,, New Delhi-110052 New Delhi					YES	
ADINATH CONSTRUCTIONS PVT LTD	ADINATH CONSTRUCTIONS (P) LTD	5011003310	AAACA1884H	SINGLE	206, VARDEHAMAN SHOPPING KUNJ,LSC, ROHIT KUNJ,PITAMPURA, New Delhi-110034 New Delhi					YES	
ADINATH LANDHAUSER PRIVATE LIMITED	ADINATH LANDHAUSER PVT LTD	5011003318	AAJCAH493H	SINGLE	206, VARDEHAMAN SHOPPING KUNJ,LSC, ROHIT KUNJ,PITAMPURA, New Delhi-110034 New Delhi					YES	
ANJU KHANNA	ANJU KHANNA	5011029593	ASGPKH453H	ETHERE/SURVIVOR	11A/1B, GROUND FLOOR,OLD RAJINDER NAGAR,, New Delhi-110060 New Delhi	SUNIL KHANNA	AAAPK3099K			YES	
Not Mapped	Anup Nandi	5011061774	AFKPM6692J	SINGLE	C513 Piyush Heights, sector 89,,, Faridabad -121001					NO	NSE Form
ASHWANI MEHTA	ASHWANI MEHTA	5011034090	AAFPMB994G	ANYONE / SURVIVOR	M-4/36, DLF, PHASE-II,,, Gurgaon-122002 Haryana	NISHA MEHTA	AAAPM1851C			YES	
ASHWANI MEHTA	Ashwani Mehta	5011009088	AAFPMB994G	SINGLE	M-4/36, DLF PHASE II,,, Gurgaon-122002 Haryana					YES	
A/ANI RATTAN	Avaneer Rattan	5011011132	BFVPR1419H	SINGLE	H.NO-20, RAJ BLOCK,NAVEEN SHAHDARA,, New Delhi-110032 New Delhi					YES	
BABU RAM MANGLA	BABU RAM MANGLA	5011004429	AAIPM0438L	SINGLE	FIU-39,,PITAMPURA,, New Delhi-110034 New Delhi					YES	
Not Mapped	Daksh Jain	5011008272		SINGLE	131 - 132 3RD FLOOR POKKET 8,SECTOR 24,, New Delhi-110085 New Delhi					YES	
Not Mapped	DEVANSH JAIN	5011003081		SINGLE	26, VEER NAGAR,,JAIN COLONY,G.T.ROAD,, New Delhi-110007 New Delhi					YES	
EDIPOSSE TECHNOLOGIES PVT LTD	EDIPOSSE TECHNOLOGIES PVT LTD	5011015615	AAKCE2426H	SINGLE	AD-126 C,DDA FLATS,SHALIMAR BAGH, New Delhi-110052 New Delhi					YES	

The Status column will display if the client is ACTIVE on NSE or his application is PENDING.

ACTIVE mentioned clients are now READY TO TRANSACT.

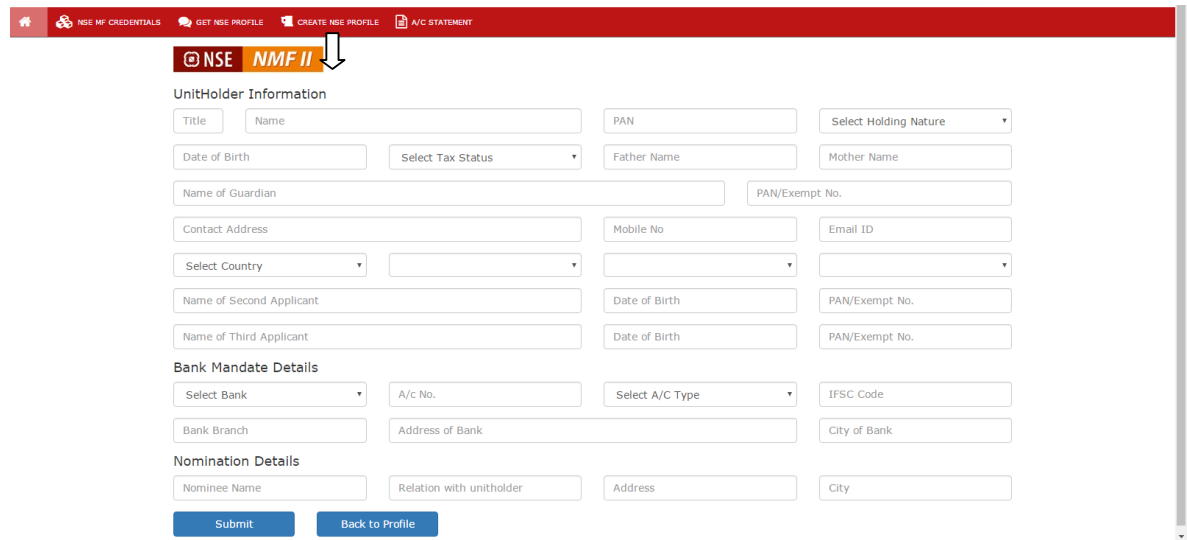
Step 4

Create IIN for a Client

In case a client is not registered on NSE, you may register the same using this screen.

Click on "Create New Profile" as shown in figure.

Here we can register any new client with NSE N MF and get new IIN.



The screenshot shows the 'Create New Profile' form on the NSE NMF II portal. The form is divided into several sections: 'UnitHolder Information', 'Bank Mandate Details', and 'Nomination Details'. The 'UnitHolder Information' section includes fields for Title, Name, PAN, Select Holding Nature, Date of Birth, Select Tax Status, Father Name, Mother Name, Name of Guardian, PAN/Exempt No., Contact Address, Mobile No., Email ID, Select Country, and a dropdown for State. The 'Bank Mandate Details' section includes fields for Select Bank, A/c No., Select A/C Type, IFSC Code, Bank Branch, Address of Bank, and City of Bank. The 'Nomination Details' section includes fields for Nominee Name, Relation with unitholder, Address, and City. At the bottom, there are 'Submit' and 'Back to Profile' buttons. A red banner at the top of the form contains the NSE NMF II logo and a dropdown menu with 'CREATE NEW PROFILE' selected.

Once you submit the form online, the details are recorded in the NSE system and an IIN is allotted.

The investor should sign on a print of the Application Form, which will be emailed to him by NSE, or which can be downloaded from here.

The status will shown as **PENDING** till NSE receives the signed Form in paper form. Once approved, the status will change to **ACTIVE**.

Active IIN cases may transact online !

Please contact NSE mf team to check on the time required for this activity.


Step 5

Order Archive

Click on Order Archive, to view a list of Orders placed from the InvestWell - NSE mf system.

The status column will reflect if the order was processed successfully.

https://my-portfolio.in/...https://my-portfolio.in/...Inbox (26,399) - jensidm...New Tab...https://my-portfolio.in/BrokerPortal/XOrderGrid.aspx

N-Bright Investments
"Making your money work as hard as you do!"

Welcome : N Bright Investments
Tue, 17 May 2016 09:11:44
Home | Change Password | Logout

[NSE MF Credentials](#) [NSE Profile](#) [Create NSE Profile](#) [Order Archive](#) [Get Mandate](#)

Order List

Show

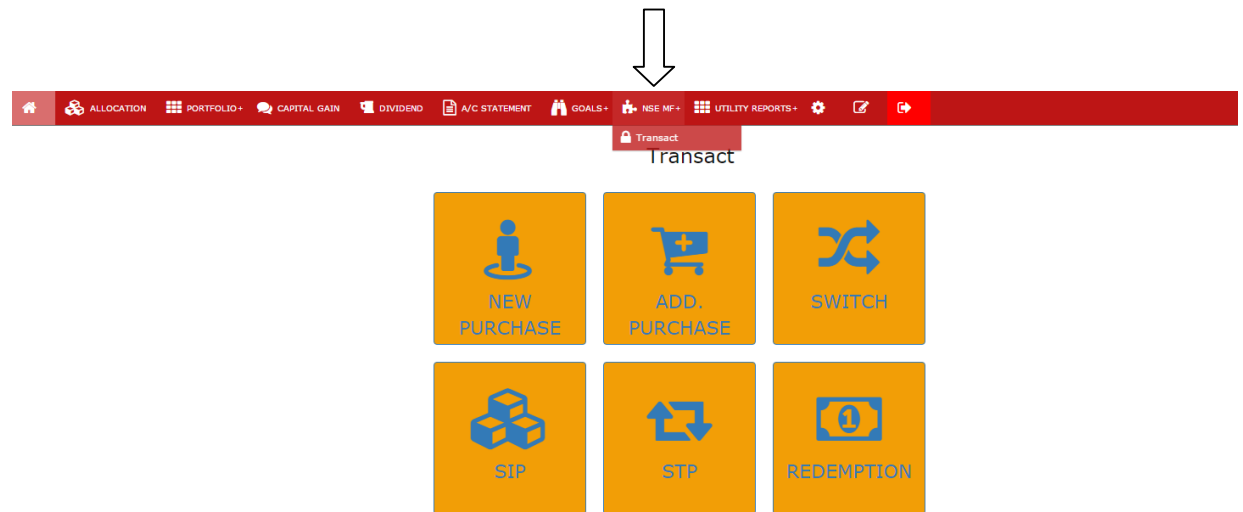
Applicant	Scheme	Order Date	Request Date	Request Time	Amount	Type	Status
NITIN JAIN	HDFC Arbitrage Fund - Retail Plan - Growth	05/Mar/2016 01:03:43 PM	05-MAR-2016	02:06:24 PM	1000000	PUR	Pending Authorization
NITIN JAIN	HDFC Prudence Fund - Growth	07/Mar/2016 02:03:36 PM	07-MAR-2016	03:20:33 PM	5000	PUR	Pending Authorization
NITIN JAIN	Kotak Balance - Growth (Regular Plan)	11/Mar/2016 03:03:37 PM	11-MAR-2016	03:24:05 PM	5000	PUR	Pending Authorization
NITIN JAIN	Edelweiss Absolute Return Fund - Growth	12/Mar/2016 02:03:27 PM	12-MAR-2016	02:29:02 PM	1000	SWI	Pending Authorization
NITIN JAIN	Edelweiss Absolute Return Fund - Growth	12/Mar/2016 02:03:37 PM	12-MAR-2016	02:30:10 PM	1000	Sell	Processed by RTA
NITIN JAIN	Edelweiss ELSS Fund - Growth Plan	12/Mar/2016 02:03:32 PM	12-MAR-2016	02:31:07 PM	5000	PUR	Pending Authorization
NITIN JAIN	Edelweiss Absolute Return Fund - Growth	12/Mar/2016 02:03:32 PM			1000	STP	Pending
NITIN JAIN	Kotak 50 Equity Scheme - Growth (Regular Plan)	28/Mar/2016 01:03:03 PM	28-MAR-2016	01:35:40 PM	179	Sell	Processed by RTA
NITIN JAIN	Kotak Tax Saver Scheme - Dividend Payout (Regular Plan)	28/Mar/2016 01:03:17 PM	28-MAR-2016	01:37:56 PM	1786	Sell	Rejected by RTA with Reason
NITIN JAIN	Edelweiss ELSS Fund - Growth Plan	23/Apr/2016 11:04:17 AM	23-APR-2016	11:32:17 AM	1000	PUR	Rejected
NITIN JAIN	HDFC FMP 1001D August 2013 (1) Series 27 - Regular - Growth	30/Apr/2016 04:04:58 PM	30-APR-2016	04:48:54 PM	10000	PUR	Rejected
NITIN JAIN	RELIANCE CAPITAL BUILDER FUND III SERIES A - DIVIDEND PAYOUT	30/Apr/2016 04:04:04 PM	30-APR-2016	04:55:00 PM	10000	PUR	Rejected
NITIN JAIN	Edelweiss Absolute Return Fund - Growth	02/May/2016 02:05:47 PM	02-MAY-2016	02:51:58 PM	5000	PUR	Rejected

Transact Online

Now we are ready to Transact !

Select an investor and login to his portfolio.

Select the Menu option : **Client NSE MF -> Transact.**



Click on the desired option.

New Purchase

Use this screen to make an fresh purchase.

The screenshot displays the 'New Purchase' interface. At the top, a navigation bar includes links for Allocation, Portfolio, Capital Gain, Dividend, A/c Statement, Goals, NSE Transact, Utility Reports, and Other Product. The main form on the left contains the following fields:

- Profile:** VARUN JAIN (with a [Search Profile] link)
- Fund:** Axis Mutual Fund (dropdown menu)
- Scheme Type:** Radio buttons for Equity (selected), Debt, FMP, Growth, and Dividend.
- Scheme:** Axis - Equity Fund (G) (dropdown menu)
- Amount:** 10000 (text input)
- Payment Mode:** NET BANKING (dropdown menu)
- Order:** A red button to submit the purchase.

On the right, a 'Profile Details' sidebar shows the following information:

- IIN : 5011003079**
- Applicant Name:** Mr. VARUN JAIN
- Mode of Holding:** SINGLE
- Bank Name:** HDFC
- Account No.:** 03921330000418
- Account Type:** SB
- IFSC Code:** HDFC0000392

Below the form, a list of instructions is provided:

1. Once you submit the Order successfully, a confirmation number will be displayed on screen.
2. An email will be sent to your email ID registered from NSE N MF.
3. Please review the order details in the email, and click on the Payment link provided there.
4. Your Net banking login page will open up, and you need to Login and make the payment.
5. A payment confirmation will be generated and sent on the registered email ID of the investor by NSE N MF.

After placing the Order, the investor will get a confirmation email on his registered email id with a link.

This link has to be clicked, for Confirming and Executing this transaction.

Net Banking gateway will open if required for funds to be transferred to the AMC.

Additional Purchase

Use this screen to make an additional purchase in an existing folio.

AllocationPortfolioCapital GainDividendA/c StatementGoalsNSF TransactUtility ReportsOther Product

Additional Purchase

Profile:VARUN JAIN[Search Profile]

Fund:SBI Mutual Fund

Folio:11571364

Scheme Type:

EquityDebtFMPGrowthDividend

Scheme:SBI - Blue Chip Fund Reg (G)

Amount:15000

Payment Mode:NET BANKING

Order

Profile Details

IIN : 5011003079

Applicant Name:	MR.VARUN JAIN
Mode of Holding:	SI
Bank Name:	HDF
Account No.:	03921330000418
Account Type:	SB
IFSC Code:	HDFC0000392

1. Once you submit the Order successfully, a confirmation number will be displayed on screen.
2. An email will be sent to your email ID registered from NSE N MF.
3. Please review the order details in the email, and click on the Payment link provided there.
4. Your net banking login page will open up, and you need to Login and make the payment.
5. A payment confirmation will be generated and sent on the registered email ID of the investor by NSE N MF.

After placing the Order, the investor will get a confirmation email on his registered email id with a link.

This link has to be clicked, for Confirming and Executing this transaction.

Net Banking gateway will open if required for funds to be transferred to the AMC.

SIP

[Home](#) [Allocation](#) [Portfolio](#) [Capital Gain](#) [Dividend](#) [A/C Statement](#) [Goals](#) [NSE Transact](#) [Utility Reports](#) [Other Product](#)

SIP Transaction

Profile: VARUN JAIN [\[Search Profile\]](#)

Mandate: [Select MANDATE](#)

Fund: [Select AMC](#)

Scheme Type: ☒ Equity ☐ Debt ☐ FMP ☒ Growth ☐ Dividend

Scheme: [Select](#)

Folio: [Input Folio](#)

Frequency: [MONTHLY](#)

Amount: [Enter Amount](#)

No Of Installments: [Enter Installments](#)

Start Date: [17-May-2016](#) End Date: [End Date](#)

[Order](#)

Profile Details

Client Code : 5011003079

Applicant Name:	Mr. VARUN JAIN
Mode of Holding:	SI
Bank Name:	HDF
Account No.:	03921330000418
Account Type:	SB
IFSC Code:	HDFC0000392

1. Once you submit the Order successfully, a confirmation number will be displayed on screen.
2. Please confirm your order as per Email / SMS sent by NSE N MF.
3. A confirmation will be generated and sent on the registered email ID of the investor by NSE N MF.

SIP can only be made by investors who have a valid Mandate registered with NSEMF.

After placing the Order, the investor will get a confirmation email on his registered email id with a link.

This link has to be clicked, for Confirming and Executing this transaction.

Switch Transaction

Switch

Profile: VARUN JAIN [Search Profile]

Fund: SBI Mutual Fund

Folio: 11571364

Scheme From: SBI Magnum Tax Gain Scheme - Regular Plan - Growth

Scheme Type: ☒ Equity ☐ Debt ☐ FMP ☒ Growth ☐ Dividend

Scheme To: SBI - Blue Chip Fund Reg (G)

Switch Type: ☒ Amount ☐ Unit ☐ All Unit

Switch Value: Enter Value

Order

1. Once you submit the Order successfully, a confirmation number will be displayed on screen.
2. Please confirm your order as per Email / SMS sent by NSE N MF.
3. A confirmation will be generated and sent on the registered email ID of the investor by NSE N MF.

Profile Details

IIN : 5011003079

Applicant Name:	MR.VARUN JAIN
Mode of Holding:	SI
Bank Name:	HDF
Account No.:	0392133000418
Account Type:	SB
IFSC Code:	HDFC0000392

After placing the Order, the investor will get a confirmation email on his registered email id with a link.

This link has to be clicked, for Confirming and Executing this transaction.

Redemption

[HOME](#) [ALLOCATION](#) [PORTFOLIO](#) [CAPITAL GAIN](#) [DIVIDEND](#) [A/C STATEMENT](#) [GOALS](#) [NSE MF](#) [UTILITY REPORTS](#) [SETTINGS](#) [HELP](#)

Redemption

Profile: DEVANSHI JAIN [\[Search Profile\]](#)

AMC: Edelweiss Mutual Fund

Folio: 9051158232

Scheme Name: Edelweiss Absolute Return Equity Fund - Growth

Redeem Type: ☒ Amount ☐ Unit ☐ All Unit

Redeem Value: 1000 Total Amount : Rs.1289
As on : 17 Feb 2016

[Order](#)

Profile Details

IIN : 5011003081

Applicant Name:	Ms.DEVANSHI JAIN
Mode of Holding:	SI
Bank Name:	BOM
Account No.:	60202139094
Account Type:	SB
IFSC Code:	MAHB0001356

After placing the Order, the investor will get a confirmation email on his registered email id with a link.

This link has to be clicked, for Confirming and Executing this transaction.

Systematic Transfer Plan

ALLOCATION

PORTFOLIO

CAPITAL GAIN

DIVIDEND

A/C STATEMENT

GOALS

NSE MF

UTILITY REPORTS

SIP Transaction

Profile: DEVANSHI JAIN

[Search Profile]

AMC: HDFC Mutual Fund

Scheme: HDFC Equity Fund - Growth

Start Date: 18/02/2016

Frequency: MONTHLY

Amount: 5000

No Of Installments: 12

Folio: New Folio

Order

Profile Details

Client Code : 5011003081

Applicant Name:	Ms.DEVANSHI JAIN
Mode of Holding:	SI
Bank Name:	BOM
Account No.:	60202139094
Account Type:	SB
IFSC Code:	MAHB0001356

After placing the Order, the investor will get a confirmation email on his registered email id with a link.

This link has to be clicked, for Confirming and Executing this transaction.

Frequently Asked Questions

1. Contact Details of NSE MF Team

Kavita Ahuja
Senior Manager – Mutual Fund Business Development

National Stock Exchange of India Limited (NSE)
Exchange Plaza, Bandra Kurla Complex, Bandra East, Mumbai - 400051

Tel : 022-26598100 Extn – 24123, Direct- 26598246
Email id : kahuja@nse.co.in
Web : www.nseindia.com

2. List of Errors

Product Limits : Your transaction may be not in the range of Minimum - Maximum allowed for the scheme.

FATCA : FATCA details may have to be submitted by the client.

3. Non Financial Transactions

Not available online at the moment. Please submit a written request to the AMC or the respective Registrar like CAMS/Karvy.

4. Cut off timings

The cut off timings are the same as for offline transactions. Any clarification in this matter may be obtained from NSE MF directly

5. What if the investor does not have a NET BANKING facility ?

In case of a purchase, RTGS option is provided. One time Mandate is currently not allowed for Lumpsum Purchases.

In case of an SIP, an Approved One Time Mandate is essential.

Please send us your feedback and suggestions at mf@investwellonline.com

Annexure 1

Format of Email to be sent to NSE MF for Activation of Web Service

Dear Sir,

We are already registered with **NSE-MF for online transaction using our ARN.**

Our Member ID is : _____

Kindly activate by Webservice API for us and send us the Login and Password for the same.

Thank you,
